

SANDRA ARENDT

5646 Maple Dell Court  
Hilliard, OH 43026  
614.771.5551 (residence)  
614.537.3116 (cellular)

**PROGRAMS** Flash, Dreamweaver, ImageReady, Photoshop, CorelDraw, Freehand, MS Access, Fireworks, PageMaker, QuarkXPress

**LANGUAGES** VB Script, JavaScript, Flash Action Script, HTML

**EXPERIENCE**  
12/98 to Present

IAMTechnology, LLC – Westerville, OH  
Multimedia Specialist

- Review physical and technical design of websites
- Work with programmers to develop a solid web presence
- Create interactive sites utilizing programs such as JavaScript, Flash, Image Ready, Dreamweaver
- Incorporate solid GUI-design principles with data-driven web page development
- Work with clients to create an overall "look and feel" for site utilizing Photoshop, Freehand, Fireworks, and CorelDraw
- Create database applications using MS Access
- Proof-read and edit written content

04/91 to 12/98

Northwest Graphics – Columbus, OH  
Owner, Graphic Artist

- Create designs and propose concepts based on corporate needs and project goals using professional layout and design computer programs, drawing and artistic skills
- Write and edit copy for client design projects
- Install computer programs and hardware
- Develop web pages
- Prepare electronic files for output to film

09/88 to 06/91

Holy Spirit Elementary School – Columbus, OH  
Teacher, Grade 3

- Designed and implemented courses of study using children's literature across the curriculum

**EDUCATION**

The Ohio State University – Columbus, Ohio  
1986 – Bachelor of Science in Education